

WIB Board of Directors Meeting Minutes

January 28th, 2015

WIB Board Member Attendance:

	Y	N		Y	N		Y	N
Sally Bowles		X	Cheryl Gayle	X		Jamie Regan		X
Chris Boyd	X		Bruce Gecks		X	Chris Richards		X
Jay Coburn		X	Paula Hersey	X		Paul Rumul		X
Lindsay Cole		X	Bev Horan	X		David Sampson		X
Beth Costa		X	Ken Jenks	X		Robert Sanborn	X	
John Cox	X		Peter Karlson	X		Emily Schorer		
Peter Danzell		X	Barbara Kessler	X		Sid Snow		X
Denise Dever	X		Matt Lee	X		Ellen Spear		X
Kris Dower	X		Sheila Lyons		X	Brenna Sullivan	X	
Bob Dutch		X	Brian Mannal	X		Yvonne Tobey		X
Rosalie Edes		X	Tim Melia		X	Teri Whelan	X	
Jerry Fishbein		X	Paul Niedzwiecki		X	David Willard		X
Nancy Gardella	X		Wendy Northcross		X	Bill Zammer		X

Staff / Guests:

David Augustinho, Kara Galvin, Razza Millard, Mike Walsh

Call to Order

Denise Dever called the meeting to order at 8:05. The meeting was held at the Cape Cod Chamber Offices, 5 Patti Page Way Centerville, MA

Review last Meeting Minutes

A motion was made by Barbara Kessler and seconded by Cheryl Gayle, to accept the November meeting minutes, and the vote passed unanimously, with one change to reflect Barbara Kessler was in attendance at the November meeting.

Treasurers Report

Mike Walsh gave a detailed report of our audit. He described the process and answered questions about how and why we are audited by the Federal Government. Taxes have been prepared and filed. The internal system controls were reviewed and there were no weaknesses that were found. We have since implemented a system with more control by requiring a second signature on any checks totaling \$5,000 or more. There was a clean opinion with no findings.

The monthly financials were included in the meeting package. The Budget Finance Committee met in January and did a 6-month review. We are finishing up the WCTF grant which is in the last year of follow up.

Sector Report

Our board member, Chris Boyd gave a presentation on the financial sector and the changes that are occurring in how investments are overseen and applied.

Career Opportunities

Kris Dower discussed the constant barriers we've had with the out of school youth funding. JTEC received an email from Upper Cape Tech stating they did not have the resources to implement the in school program they went out to bid for and received. As a result we do not have an in school program this year. Career Opportunities has been working with Project Forward to try and work with their youth who, unfortunately do not appear to qualify as Out of

School Youth. Kris recommends combining the In School Youth in the Out of School Youth program (the contract with JTEC to provide out of school youth services through Career Opportunities) so we can serve both in school and out of school youth through Project Forward and other organizations. Kris also suggested that the WIB put out an RFP for organizations to identify youth and refer them to the youth program. Once the youth are enrolled the organization would be given a \$500 incentive payment per individual. With a 50/50 split going to any organizations that refer the same youth.

A motion was made by Robert Sanborn and seconded by Matt Lee, to accept Kris Dower's recommendation to combine In School Youth into the Out of School Youth Contract to have one program called Youth Services, and the vote passed unanimously, with Kris Dower abstaining.

A motion was made by Robert Sanborn and seconded by Nancy Gardella, to accept Kris Dower's recommendation to send an RFP to local organizations to refer youth with a cap of \$40,000 to enroll 80 youth, and the vote passed unanimously, with Kris Dower, Matt Lee and John Cox abstaining.

Youth Council

A written report was included. Kara Galvin gave an overview of the Youth Council's on going activities.

Executive Directors Report

Biennial Conflict of Interest

We ask that any member who has not submitted their certificate please do so as soon as possible.

WIOA Update

The state plan is in draft form. One of the issues that the state has to address is the formation of regions that respond to economic, labor, or sector market issues. The Cape & Islands is currently scheduled to be a stand alone region.

WCTF

We are working with the HVAC companies who are interested and are hoping to train about 15 individuals. This will be more of an apprenticeship program. We are waiting to hear the status of our application.

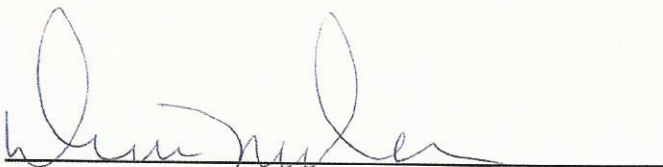
55+ Committee

Will be meeting soon.

Marketing Community Relations Committee

The committee will meet soon to review the rack card and brochure.

The meeting adjourned at 9:20am.


Clerk


Date